



Highland Council of Community Events

Highland Council of Community Events (HCCE) Meeting Minutes June 27th, 2019

Called to Order Time: 7:00 p.m. **Called to Order By:** President, Chris Kornaus

HCCE Members Attendance: Liz Al-Akel, Liz Breslin, Christine Gonzalez, DeAnna Kornaus, Adam Nyiri, Brandon Wolak, and Erica Wolak

Sub-Committee Members: Jackie Herrera

HCCE Officers Present & Absent:

President-	Chris Kornaus	Vice-president	-John Breslin
Financial VP-	Dawn Wolak	Secretary-	Kristen Smith

Liaisons Present: Parks & Recreation- Trever Kinley

Guests Volunteers, & Contractors:

Town Council- Steve Wagner, Mark Herak, Bernie Zemen
Police Chief Pete Hojnicky
Martin Del Rio- Town Council Candidate, 3rd Ward

Minutes Review: June 13, 2019 Minutes reviewed.

Motion to amend remaining balance of budget balance to **\$62,412.25**
(was recorded as \$6,412.25)

Motion: Liz Breslin Second: Brandon Wolak Vote: Passed

Financial Report: Dawn Wolak

Updated report will be presented at Standing meeting July 11th, 2019.

Liaison Report:

Parks & Recreation- Trever said he will ensure the concessions trailer is there for our use during the fest.

Committee Reports:

Memorial Day (May 27th, 2019 -10am) – Erica / Jack / Christine

No update

Arts & Crafts (Independence Festival July 3rd-July7th) – Erica / DeAnna / Adam

No new applicants. Tricoci Salon inquiring about ability to get in for fest

Action: Erica will follow up with them.

Fireworks (July 4th – Rain Date 7/5) – Liz B / John/Chris

Liz B- All set

National Anthem Vocalist: Christa / have Tori Smith ready just in case Christa cannot.

Twilight Parade (July 3rd Line up 4:30-5:30 Parade kicks off @6:30pm) Kristen/DeAnna/Christine/Chris/Elmo

Action: Kristen Smith- Email Lucy Lobodzinski to ensure Merkley School bathrooms are available. DeAnna Turned in the permit, but we have not heard back.

Parade line up, directions, packets and notes were handed out to all Volunteers. Copies were provided for emergency personnel at the safety meeting on 7/27.

Kiddie Parade (Independence Festival July 7th 12:45) – Erica /Christine/Chris

Printed copies of online applications were provided for the Kiddie Parade committee. We had 15 children register on line.

Food Trailers (Independence Festival July 3rd-July 7th) – Dawn Wolak

Food Trailer set up is Tuesday July 2nd from 9am-12

Food Booths are from 12:30-3pm

Crafters are 11am-3pm

Nothing Bundt Cakes(new vendor) is confirmed.

Food Tents (Independence Festival July 3rd-July 7th) – Liz Breslin/Kristen Smith

Food Booths are from 12:30-3pm

Publicity (Independence Festival July 3rd-July 7th) – Dean / Erica/Tori / Liz A.

Erica has created individual events for all entertainment at the fest, parade, and other reminders.

Grounds (Independence Festival July 3rd-July 7th) – Chris/John/Dean/Brandon

No update

Security (Independence Festival July 3rd-July 7th) – Bernie Zemen / Chief Hojnicky / Dean/John

Chief Hojnicky said everything is all set.

Entertainment (Independence Festival July 3rd-July 7th) – Tom Lounges

No update

Trunk or Treat (October 26th) – DeAnna /Chris / Christine

No Update

Santa Parade (November 30th) – DeAnna /Chris / Kristen

No Update

Old Business -No Update

New Business – No Update

Motion to adjourn Meeting 8:10pm

Motion: Brandon Wolak

Second: DeAnna Kornaus Vote: Passed

Next HCCE Meeting: Thursday, July 11th 7pm

Respectfully Submitted: Kristen Smith, Secretary

2019 Festival Dates	Day	Festival Hours	Event	Wristband Hours	Stop Selling Times** (Food Trailers & Tents)
July 3rd	Wednesday	5pm-11pm	Twilight Parade	5pm-10pm	10:45pm
July 4th	Thursday	1pm-11pm	Fireworks	1pm-5pm	10:45pm
July 5th	Friday	5pm-11pm		5pm-10pm	10:45pm
July 6th	Saturday	1pm-11pm		1pm-5pm	10:45pm
July 7th	Sunday	1pm-9pm	Kiddie Parade	1pm-5pm and 6pm-9pm	8:45pm